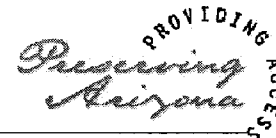


ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



LAW AND RESEARCH LIBRARY DIVISION

General Information Services: (602) 926-3870 Legal Information Services: (602) 926-3948

JANET FISHER
Division Director

ONLINE RESOURCES

<http://www.lib.az.us/is/databases/>

AGENCY HOME PAGE

<http://www.lib.az.us>

FIND IT! ARIZONA

<http://findit.lib.az.us/>

CATALOG

<http://asla.sirsi.net/>

ELECTRONIC REFERENCE SERVICE LEXIS-NEXIS® STATE CAPITAL

OVERVIEW

As part of its online services to the Arizona Legislature, the State Library offers access to the Lexis-Nexis® State Capital database. This database includes access to:

- **State Legislative Information**

- ◊ text of bills from the 50 states

- ◊ full text or summaries of statutes for the 50 states

NOTE: The National Conference of State Legislatures (NCSL) provides access to the legislative web sites of the 50 states at: <http://www.ncsl.org/public/leglinks.cfm>

- **State Legal Summaries**

- ◊ Martindale-Hubbell® Law Digest provides summaries of state statutes for various topics

- **State Regulatory Information**

- ◊ full text of administrative codes for the 48 states and administrative registers from 41 states

- **State Issues**

- ◊ State Net Capitol Journal: search for state-specific issues.

- ◊ NCSL's LegisBriefs: search for brief discussions of policy issues facing state legislatures.

- ◊ NCSL's State Legislatures Magazine: search for state issues and current, past and future legislation.

- ◊ NCSL's State Legislative Reports: search for quick reports on topics of state legislative concern.

- **Political and Biographical References**

- ◊ State Legislative Directory includes information about members of the Legislature and the Executive Branch

ACCESS

IP access from any Internet accessible computer in a Legislative building:

1. Go to Online Resources page: <http://www.lib.az.us/is/databases/>

2. Locate Lexis-Nexis® State Capital

3. Select Access at the Legislature or: <http://web.lexis-nexis.com/stcapuniv/form/capital/index.html>

IP access from Law and Research Library computers:

1. Go to Online Resources page: <http://www.lib.az.us/is/databases/>

2. Locate Lexis-Nexis® State Capital

3. Select Access at the State Library or: <http://web.lexis-nexis.com/stcapuniv/form/capital/index.html>

REMOTE access with a State Library Card (for State of Arizona officials and staff):

1. Go to Online Resources page (above) or: <http://www.lib.az.us/is/databases/>

2. Locate Lexis-Nexis® State Capital

3. Select: remote access w/ State Library Card or: <http://www.lib.az.us/LibraryCard/>

STATE BILL SEARCH (1991 -)

Select Bills from the main list of options under the State Capital Search Forms menu.

To search the text of bills from other states on a particular topic, choose the Bill Text by Keyword from the Bills menu.

In the Find bills... with these keywords box, enter your keywords, phrase or Boolean search. For example:

Keywords:

enter: **capitol renovat!**

NOTE: the exclamation point replaces one or more letters at the end of a word so that the system will search for the truncated word with any ending, e.g., renovated, etc.

Phrase:


enter: **Cinco de Mayo**

Boolean search:

enter: **(Arizona OR AZ) AND (all day kindergarten)**

You can limit your search even further by choosing a range of dates, e.g., 1/1/1995 to 2/1/1995, and then entering the dates in the appropriate boxes.

From the resulting bills, select one you would like to view. If you would like to print out the selected bill, select the **Print** tab near the top right of the screen. Choose the **Display Document** button to obtain a printer-friendly view of the bill then select the **Print** from the browser's **File** menu. Select **Return to Full** at the top of the document screen to return to the previous format. From there, you may link to the **Bill Tracking Report**, **Edit your Search**, or choose **Document List** to view other bills which were found.

You can also email the bills of your choice or a list of citations. Just choose the  tab near the top right of the screen.

You may select **Home** in the top right menu to search another part of the **State Capital** database.

STATE REGULATIONS (1997 -)

NOTE: These regulations are as they appear in states' regulatory codes. If you are looking for proposed regulations, you will want to use the **Proposed Regulations by Keyword** menu option or search the *Administrative Register* of the particular state.

In the **Find administrative codes... with these keywords** box, enter your keywords, phrase or Boolean search. For example:

Boolean search: enter: ***immigrant! AND identification AND (driver! licens!)***

Select **California** from the **Limit the search to this state** menu.

Select the  button.

STATE ISSUES SEARCH

Select the **NCSL State Legislatures Magazine** link from the **Issues** menu.

In the **Find documents... with these keywords** box, enter your keywords, phrase or Boolean search. For example:

Boolean search: enter: *(English language learn!)*

Select the  button.

For more articles, or if you didn't get enough on your topic, choose another publication to search from the **Issues** menu.

STATE STATUTE SEARCH

Select **State Statute by Keyword** from the **Statutes** menu.

In the **Find statutory codes.... with these keywords or titles** box, enter your keywords, phrase or Boolean search. For example:

Boolean search: enter: ***(covenant marriage) AND licens!***

You can choose **All States** from the scroll-down list or a particular state. Choose multiple states by holding down the “Ctrl” key as you highlight states of your choice.

Select the **Search** button.

NOTE: You may also want to search State Constitutions for your topic as well.

EXERCISE

Search for bills from Colorado, Nevada, Oklahoma and Utah from the 2001 session that are about: (urban sprawl) AND farm! AND preserv!